**ERPAdvance Asia**

FOR SAGE 300

NORMING RESOURCE MANAGER · INVENTORY

# Item Usage Requisition

## Request materials and charge them to the right cost

Field and office staff request materials from stock on web or mobile. Approved requests flow into Sage 300 as I/C internal usage or PJC material usage, with no manual entry or import/export.

### HOW IT WORKS

**Request**
Items and quantities

→

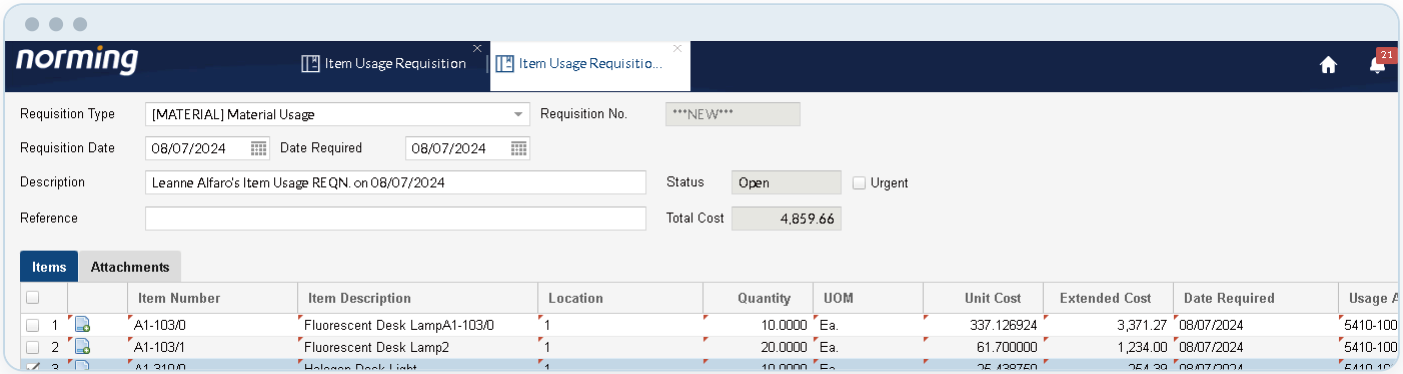
**Validate**
Permitted items only

→

**Approve**
By item or location

→

**Create**
I/C or PJC usage




Item usage request

### KEY CAPABILITIES

**Project materials**
Request materials for a project and allocate the cost directly in Sage 300 PJC.

**Issue and reorder**
Issue full or partial quantities, and turn shortfalls into purchase requisitions.

**Item permissions**
Control which items and locations each user can request.

**Condition-based approval**
Route requests to different approvers by item or I/C location.

**Validation and alerts**
Warn about or stop entries that break your rules, and email specific users.

**Documents attached at entry**
Attach PDFs, images or spreadsheets when raising the request, kept on record for audit.

### APPROVALS THAT DON'T GET STUCK

**Auto-escalation**
Moves up a level after the time limit you set.

**Delegation**
A substitute approves for you on set dates.

**Transfer**
Hand a request to a colleague to approve.

**Reminders**
Scheduled emails nudge pending approvers.

Needs Sage 300 I/C or PJC. Entry and approval on web and mobile. ESS web user licences cost a fraction of a full Sage 300 user licence.

## See how it fits your business

Contact your Sage 300 partner or ERPAdvance Asia for a demo.

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