ERPAdvance Asia

FOR SAGE 300

NORMING RESOURCE MANAGER · PROCUREMENT

AI P/O Invoice Automation

AI-powered PO invoice processing, with 3-way matching

AI reads each invoice received by email or upload and automatically identifies the vendor, PO number, and line-item details. Each line is then validated against Sage 300 item, purchase order, and receipt records before a P/O invoice requisition is routed for approval.

HOW IT WORKS

Capture
Email or upload invoices

→

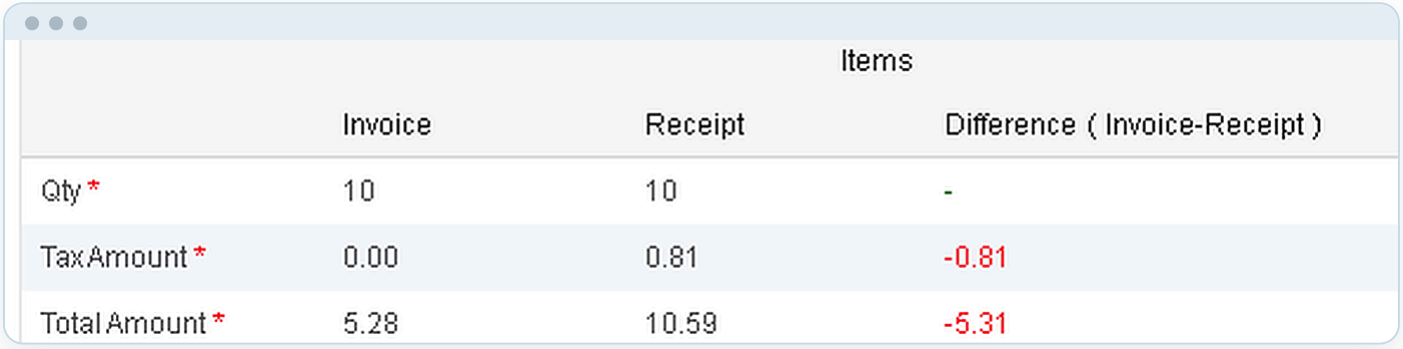
AI reads
Extracts header and lines

→

Match
To PO and receipt

→

Approve
P/O invoice in Sage 300



Items

	Invoice	Receipt	Difference (Invoice-Receipt)
Qty *	10	10	-
Tax Amount *	0.00	0.81	-0.81
Total Amount *	5.28	10.59	-5.31

Invoice against receipt, with differences flagged in red

▸ Watch the demo

KEY CAPABILITIES

AI data extraction
AI picks out vendor, PO number, lines, tax and amounts from PDFs or scans.

Vendor matching
Matches the supplier name to the Sage 300 vendor code using the vendor description.

Item mapping that learns
Maps vendor items to Sage 300 items by description and remembers manual mappings.

Three-way matching
Compares invoice lines with receipt lines side by side by quantity and amount.

Over-invoice alerts
Warns when an invoice is over the expected quantity or total.

Invoice auto-attached
The original invoice is attached automatically, ready for approvers and kept in Sage 300 for audit.

APPROVALS THAT DON'T GET STUCK

Auto-escalation
Moves up a level after the time limit you set.

Delegation
A substitute approves for you on set dates.

Transfer
Hand a request to a colleague to approve.

Reminders
Scheduled emails nudge pending approvers.

Builds on Web P/O Invoice Requisition. Entry and approval on web; approval on mobile.

See how it fits your business

Contact your Sage 300 partner or ERPAdvance Asia for a demo.

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